Wiltshire Council Where everybody matters

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD

Place: Hinton Hall, Church Street, Tisbury, Salisbury SP3 6NH

Date: 23 March 2016

Start Time: 6.30 pm

Finish Time:

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Engagement Manager Lisa Moore, Democratic Services Officer Robin Townsend, Associate Director, Corporate Function, Procurement and Programme Office

Town and Parish Councillors

Bishopstone Parish Council – M Ash Donhead St. Mary Parish Council – T Rossiter Hindon Parish Council – D Robertson Mere Parish Council – J Jordan & B Norris Tisbury Parish Council – P Duffy Wilton Town Council – P Matthews

Partners

Wiltshire Police - Inspector David Minty Wiltshire & Dorset Fire Service – Darran Gunter Age UK – Sue Wight Alzheimer's Society – Kate Western **Total in attendance: 37**

<u>Agenda</u> Item No.	Summary of Issues Discussed and Decision
1	Welcome and Introductions
	The Chairman, Councillor Peter Edge welcomed everyone to the meeting of the South West Wiltshire Area Board.
	The Board then gave a minutes silence for the people of Brussels, following the recent terrorist attacks there.
	Chief Fire Officer, Darran Gunter and Associate Director assigned to the Board, Robin Townsend were introduced.
2	Apologies for Absence
	Apologies for absence were received from:
	 Cllr Jose Green Jerry Purdue – Sedgehill and Semley Parish Council
3	Declarations of Interest
	There were none.
4	Minutes and Matters Arising
	<u>Decision</u> The minutes of the previous meeting, held on Wednesday 3 February 2016, were agreed as a correct record and signed by the Chairman.
5	Chairman's Announcements
	The Chairman made the following announcement:
	<u>Child Poverty</u> There had been interest from two schools to get involved with a workshop to take this topic forward. A further update would be brought to the Board following that event.
6	Chief Fire Officer for Dorset & Wiltshire Fire & Rescue Service
	The Chief Fire Officer for Wiltshire & Dorset gave a presentation, outlining the new Service from 1 April 2016, when Dorset and Wiltshire Fire Service would replace the two existing services. Key to the future direction would be a new vision, which puts the community at the heart of the work they do. Both services already did more than just put fires out, they undertake a range of

	 preventative activities. As a new service it was the belief that they could do even more. Work in some key areas would include: Identify those who may be cold in their homes during winter and support and signpost them to other agencies to take action.
	Work with public health and partners to reduce avoidable illness.
	 Work with families and individual young people to support them in making safer and healthier choices.
	This work was reflected in the four new priorities, which were: 1. Help you to make healthier choices
	2. Protect you and the environment form harm
	3. Be there when you need us
	4. Make every penny count
	 The control room had moved to Devizes, this would see savings of £700,000 per year. The new Head quarters had been located in the new Five Rivers Health and Wellbeing centre in Salisbury. A £5.5 million Fire Transformation Fund had been secured, the majority of which would be used to provide a new Safety Centre on the Dorset/Swindon border. The centre would have the capacity to educate 15,000 young people per year. Questions and comments included: The fire service offers a first responder service from many of its stations, was this more expensive method than using the ambulance service? Answer: We have co-responder units in Dorset, which when needed leave the station in a small vehicle, costing approximately £25 per time. By offering the co-responders we get more interest in the retained post. Why was the retained test so intense? Answer: There was no academic
	• Why was the retained test so intense? <u>Answer</u> . There was no academic qualification required to apply for a retained post. The test included verbal and numerical reasoning. The more functional tests were more difficult to pass, with extended ladder and crawl way training required. Once that stage was complete there was also a medical to ensure that each candidate was fit for the demands of the work.
	A copy of the slides form the presentation are attached.
7	Health & Wellbeing Groups & Housing - Meeting local need
	James Cawley, Associate Director for Adult Care Commissioning and Housing presented two updates to the Board.

Health & Wellbeing Groups

The Council proposed that each Area Board would establish a Health and Wellbeing Group (HWBG) to provide a community led local forum to facilitate the coordination of joined up services for older people living within a community area; gathering the views of older people and ensuring that these views were represented at the local Area Board. The HWBG would focus on identifying the needs of a local population and supporting the development of services that would meet these needs.

The HWBG would:

- Discuss and advise on support for older people in their area and make best use of the existing community capacity.
- Reflect the needs of its local community and will ensure wellbeing and community resilience is a key priority for Area Boards.
- Draw on local resources and assets in order to generate support for local initiatives.

Membership would be decided by each Area Board, some suggestions could include - the Community Engagement Manager, the Older Peoples' Champion, Unitary and Parish Councillors, CCG Care Coordinators, Healthwatch and Representatives from the Voluntary Sector.

Comments and questions were then taken, these included:

- The South West Wiltshire Area should receive a larger division of the money, as it has 3 community areas, covering a vast area, so having one equivalent of the former Good Neighbour post was not adequate when there were previously two. It was considered easier for people in Salisbury as most of the charities were located there; in the rural locations it was far more difficult to access services. <u>Answer</u>: However we divided the money we would have been asked for more. The decision by Cabinet was to divide the funding equally by 18 Area Boards.
- Ever since the formation of the Area Boards in 2009, we have had to fight to have more money, as we are the only Area Board to have 3 community areas, the others all have one. Please take the message back that the Board wants more funding.

Decision

The South West Wiltshire Area Board agreed that as the three community areas of Mere, Tisbury and Wilton spanned across a very large geographical area, of which the Good Neighbour scheme was originally set up to cover the rural areas where older people are isolated and not close to many services which tend to be based in the larger towns. In order to continue to provide a good service to older, vulnerable people in the area, the SWWAB wish to see 3 paid Older People's Champions appointed in the area, one in each community area, to provide 10 hours

-	employment per week, and that this service was properly funded by t Services/Health & Wellbeing.
The o	current WC offer was unsatisfactory and would not provide sufficient hours to cover the area.
need	ing Board received an update on the delivery of new housing to meet local s, including information on National policy context, Wiltshire priorities, ssment of need, Local data to South West Wiltshire and the Next steps.
	Viltshire Council Housing Strategy was due to go out for consultation y and would come the Area Board for comment.
Com	nents and questions included:
• • •	Mike Ash; Chair of the Wiltshire Rural Housing Group noted that housing prices in the area were quite high, even a 20% discount on buying a new home would be out of reach for most first time buyers. With a lot of development taking place on rural exemption sites on perpetuity for community. Land owners will be tempted to put land forward. <u>Answer</u> : We had given though to it and had recognised all of those issues. There was a government description of a starter home; we are looking at whether there could be a different model to that. National policy says that you can have 20% discount off a new home, then after 5 years you can sell at market rate. Was the housing programme stopping? <u>Answer</u> : There was a building programme to take us up to 2018. What was the definition of affordable? <u>Answer</u> : Affordable was 60% of normal market rent, but now it was 80%, dependent on property size and location. The current system was not working, as some villages can take 2 to 3 new houses, we need to try and get more. A private landlord explained that he was forced to put rents up due to budget changes.
A cop	by of the slides from the presentations are attached to the minutes.
Nado	ler Centre Update
	e Harris in his role of Community Engagement Manager gave an update or
	rogress at the Nadder Centre:

8

	 Work started - January 2015 Original build completion date for stage 1 of the Nadder Centre - July 2016 with a further few months before all services had moved in and were operational Delay due to connecting the electricity to site, change to specification to improve the offer and complete the first floor area Completion date - July 2016 Additional health and wellbeing facilities will be located on first floor Total investment £8.1m – increased by more than £500K Demolition of pre-school and the parking bays and other external areas – complete - autumn 2016 The swimming pool would also be having a revamp and due to open again in May There would be 58 car parking spaces 8 individual start up units
	Steve was already in discussion with various groups to establish what they would like from the centre; he urged other community groups to think about how they would like to use the site.
	Cllr Tony Deane as Chairman of the Nadder Centre Board (NCB), noted that from the start the project had been billed as a community asset and had been developed with community input. The NCB was not only for Tisbury but included the wider community, he urged people to come forward if they were interested in joining the Board.
	Comments and questions included:
	 Wiltshire Council had cut bus funding, so how did this help people to get to the Centre? <u>Answer</u>: The buses in this area had not been cut. Transport options for accessing the centre, with the aim of having a better community bus service to access the site. Was there an update on the access road situation to the centre, as there had been concern regarding the traffic accessing the centre through Weaveland Road? <u>Answer</u>: There would be access via the Wyndham Estate, although at present there was a fence across it, this would be removed on 16 August. The barriers remained up at Weaveland Road entrance at present.
	 The pool was only open 1 May to 1 September; could it be opened for a longer period? <u>Answer</u>: WC did not run the facility; it goes through the maintenance team as a WC asset. Tisbury Swimming club who ran the pool did not wish to extend the opening hours.
9	The Future of Local Policing
	Inspector David Minty gave an overview of the new Police model in place from October 2016. A 2 year design project, with 18 months of research found that

	there was a great deal of duplication with the current model.
	The 999 service was found to be good, however the 101 service was found to be bogged down. Each Sergeant would have a team of Police Officers, PCSO's and local investigating teams. There would be five teams per hub, within the team there would be one allocated officer on a rota basis for the SWW area providing cover 24/7.
	Community beat Officers would be able to attend lower level recourses and attend parish meetings when required.
	Comments and Questions were taken:
	 Would the areas be changing as part of the new Model? <u>Answer</u>: No, Tisbury and Mere would be under the care of the inspector for Warminster and Wilton would be under the care of the Inspector for Salisbury. How many PCSO's would we have across the three areas? <u>Answer</u>: There would be 2 for Wilton, 1 for Mere and 1 for Tisbury, there Officers would be allocated and named. The details of that would be available nearer the time. The Nadder Centre has a police facility, why did the PC have to attend Warminster? <u>Answer</u>: Once a shift, the Police Officer could attend the Nadder Centre, so that everyone would know that they could go in to pass their comments on. The PCSO can also visit the Centre. There was a Mere Police Station, what would happen to this? <u>Answer</u>: The Police was rationalising its estate, evaluating options for alternative places for Police to go and dock in. Could you provide some statistics on abstraction rates for the area compared to other areas? <u>Answer</u>: Yes, Inspector Minty agreed to take that request back and feed back the stats in due course. How will information on the new Model be circulated to the public?
	<u>Answer</u> : After the purdah period was over the information would be circulated in the public.
	The Board asked if the CEM would contact the Ambulance Service to get an answer on response times in the area.
	Action: CEM to invite Ambulance Service to feedback.
10	Highways Resurfacing and Maintenance Programme.
	The Board considered the list of major maintenance schemes, proposed for 2016/17 as attached to the agenda.
	Councillor Dean noted that from 1 April 2016 the Council would have a new contractor, adding that once there was clarity over what was happening the Board would feedback updated information.

	 Comments and questions: How did the lists get drawn up? <u>Answer</u>: Highways carry out an evaluation of the level of need once a year, skid resistance was a major factor in that process. If Cllr Green was in attendance she would have mentioned Sutton Row, as it was in a terrible state. This busy road was a busy well used road, often used as a cut through. <u>Answer</u>: Unfortunately, there were roads like that in all areas. Concern for specific roads could be fed in to Steve Harris for logging.
	The Board felt that they were unable to make a decision on the schedule at this meeting and agreed to bring it back for consideration at the next Area Board meeting in May.
11	Partner and Community Updates
	The Board noted the written updates attached to the agenda and received the following verbal updates:
	<u>Youth – LYN</u> The Community Youth Officer (CYO) had been signed off on long term sick, as a result of that the last Local Youth Network meeting had been cancelled. A briefing paper had been circulated earlier in the day which gave details of a reduction in the number of CYO's for the county from 18 to 7.
	<u>Community Engagement Manager</u> Steve Harris gave an overview of upcoming events and initiatives for the area, these included:
	 Taste the Chase – Wed 20th April, Larmer Tree Gardens Community First Aid Scheme Further sessions planned for May 2016 – more details soon Sport Relief Challenge / Road to Rio Community Litter Picking Initiative/Clean for the Queen: 19 parishes received equipment from the Area Board (plus 1 awaiting delivery) Litter picks beginning to be held, including some during 'Clean for the Queen'
	 Questions included: Would there be any defibrillator classes in future? <u>Answer</u>: There was some funding remaining to run 3 first aid sessions, at the end of each of those there would be some defibrillator training, where anyone can attend.
	Information on current consultations, to take part and for further information, visit

the consultation portal: http://www.wiltshire.gov.uk/council/consultations.htm
Area Board Funding
The South West Wiltshire Area Board considered 10 applications for funding from the Community Area Grant Scheme for 2015/16.
Decision Tisbury Business Association was awarded £2,400 towards administrative support for the Business Association. <i>Reason</i>
The application met the Community Area Grant Criteria for 2015/16.
Decision
Wilton Town Council was awarded £274 towards Broadband provision at the Pavilion.
Reason The application met the Community Area Grant Criteria for 2015/16.
<u>Decision</u> The Our Time Project was awarded £2,000 towards their 'Our Time – Making a Difference' project <i>Reason</i>
The application met the Community Area Grant Criteria for 2015/16.
<u>Decision</u> Donhead St Mary Parish Council was awarded £4,878 towards the upgrading works to the remembrance ground. <i>Reason</i>
The application met the Community Area Grant Criteria for 2015/16.
Decision Wilton Bowls Club was awarded £5,000 towards the disabled toilet access works.
Reason The application met the Community Area Grant Criteria for 2015/16.
<u>Decision</u> East Knoyle Community Shop Association was awarded £5,000 towards the refit.
Reason
The application met the Community Area Grant Criteria for 2015/16.
Decision Mere Flower Festival was awarded £500 towards the festival for 2016. <i>Reason</i>

	The application met the Community Area Grant Criteria for 2015/16.
	Decision The Alzheimer's Society was awarded £377.50 towards Forget-me-not lunches. Reason The application met the Community Area Grant Criteria for 2015/16.
	Decision Donhead St Mary Remembrance Fund was awarded £374.20 towards the installation of electric hand dryers in the toilets at the hall. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2015/16.</i>
	Decision Donhead St Mary Remembrance Fund was awarded £697.88 towards new lighting in the toilets. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2015/16.</i>
13	Area Board Projects
	The Board considered three Area Board Projects for funding as detailed in the agenda, and one further project put forward by Cllr Deane at the meeting.
	Youth and community Transport
	<u>Decision</u> The South West Wiltshire Area Board agreed to:
	 Ring fence £20,000 for the purchase of community transport vehicle(s) primarily to support the delivery of youth activities across South West Wiltshire. If any funding remained unspent, this would revert back to the Area Board general funding pot.
	 Individual awards to be decided by delegated powers given to the Community Engagement Manager in consultation with and approval by all Board members, with confirmation that the organisation had met the ownership criteria set out in section 1. Decisions to return to the next Area Board meeting for ratification.
	 An evaluation report to be brought back to the Board detailing the outcome of the spend following either a) all of the project funding being allocated or b) a period of one year from the funding being agreed.
	Community Communications

	<u>Decision</u> : The South West Wiltshire Area Board agreed that:
	- £5,000 be ring fence for this project.
	 individual awards of up to a set amount will be approved out of the meeting, by delegated powers, given to the Community Engagement Manager in consultation with Board Members.
	 an evaluation report will be brought back to the Board detailing the outcome of the spend following either a) all of the project funding being allocated or b) the project ending in December 2016.
	Finger Post Project
	Decision The South West Wiltshire Area Board awarded £400 to each of the listed Fingerpost schemes (a total amount of £2,000):
	 Mere West Knoyle x 2 (exception required) Zeals West Tisbury All of these will be on condition that a photograph of the existing finger post and a quote for the work to be done is provided to the Community Engagement Manager.
	Events for the Queen
	<u>Decision</u> The South West Wiltshire Area Board agreed to ring-fence £500 for each community area (£1,500 in total).
14	Close
	The Chairman thanked everyone for coming and closed the meeting.
	The next meeting of the South west Wiltshire Area Board will be held on Wednesday 25 May 2016, 6.30pm at The New Remembrance Hall, Charlton.
	Presentation slides

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DORSET & WILTSHIRE FIRE AND RESCUE

Progress towards combination

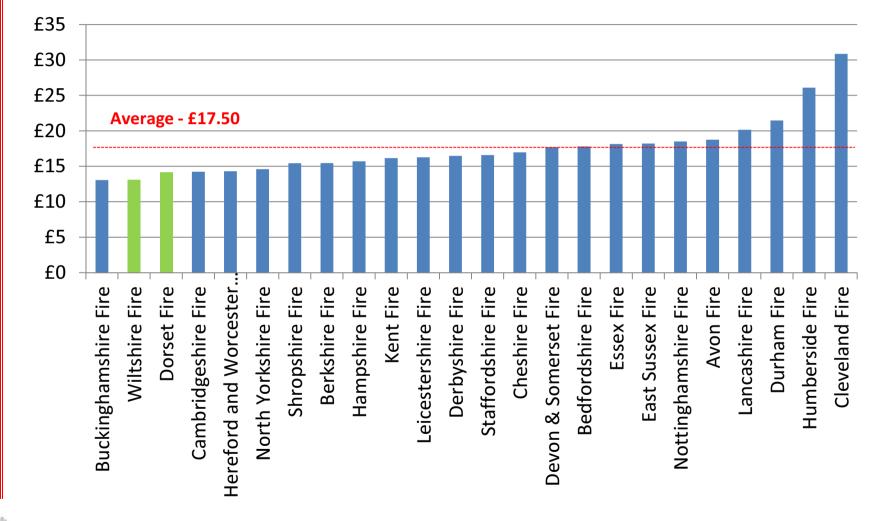




Dorset and Wiltshire

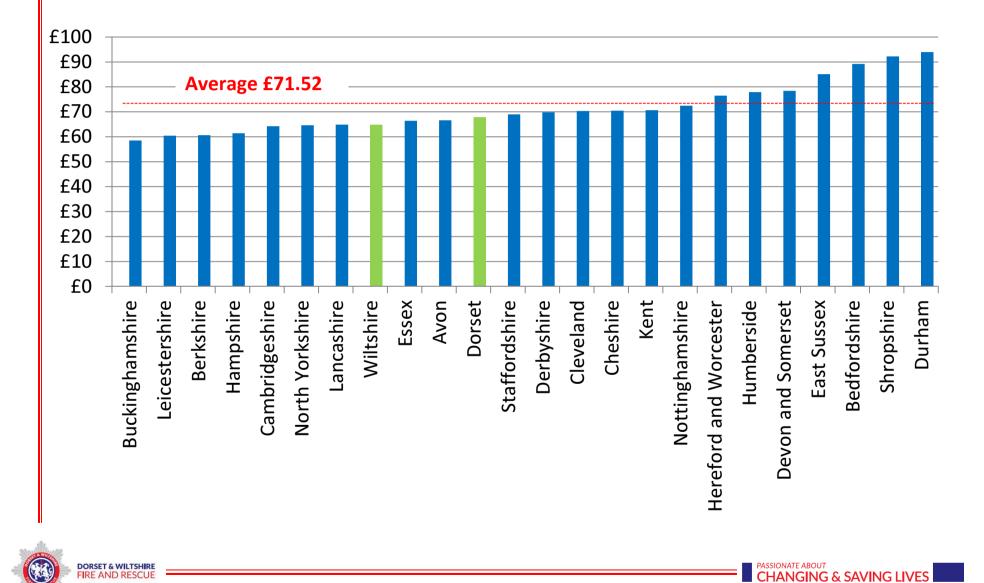
Socio-economic	Dorset	Wiltshire	Total
Population	774,338	684,028	1,458,366
Area (in hectares)	276,365	348,000	624,365
Number of domestic properties	336,103	280,868	616,971
Number of non-domestic properties	29,331	19,243	48,574
Operational and organisational			
Number of fire stations	26	24	50
On-call fire stations	19	18	37
Number of incidents attended 2012/13 within county	8,509	6,139	14,648
Total fires	1,870	1,486	3,356
Total accidental domestic property fires	487	322	809
Number of full-time firefighters	210	144	354
Number of on-call firefighters	375 (64%)	337 (66%)	712 (67%)
Number of corporate staff, non-uniformed service delivery and Fire Control	180	145	325

2015-16 Settlement Funding Assessment per head of population





Band D Council Tax 20-15 all Combined Fire Authorities



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FIRE AND RESCUE

Our Financial Projections

DORSET	2014/15	2015/16	2016/17	2017/18
Funding Gap*	£0.000 m	£0.391m	£1.414 m	£2.309m
2015/16 Freeze		£0.147m	£0.158m	£0.194m
2016/17 Freeze			£0.343m	£0.344m
2017/18 Freeze				£0.344m
Revised Funding Gap		£0.538m	£1.915m	£3.190m
WILTSHIRE	2014/15	2015/16	2016/17	2017/18
Funding Gap*	£0.298m	£1.292m	£2.290m	£3.139m
2015/16 Freeze (£m)		£0.140m	£0.140m	£0.140m
2016/17 Freeze (£m)			£0.310m	£0.310m
2017/18 Freeze (£m)				£0.324m
Revised Funding Gap		£1.432m	£2.740 m	£3.913m

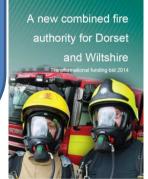


Due Diligence Process and key documents

- Safer 2020
- Vision statement
- Transformation bid
- Public consultation
- Statutory compliance register
- 'Public' Business Case
- Departmental reviews

- Senior management
- Assets
- Finance
- Human Resources
- Prevention
- Protection
- Policy
- FDS
- Corporate budgets
- Assumptions to remainder













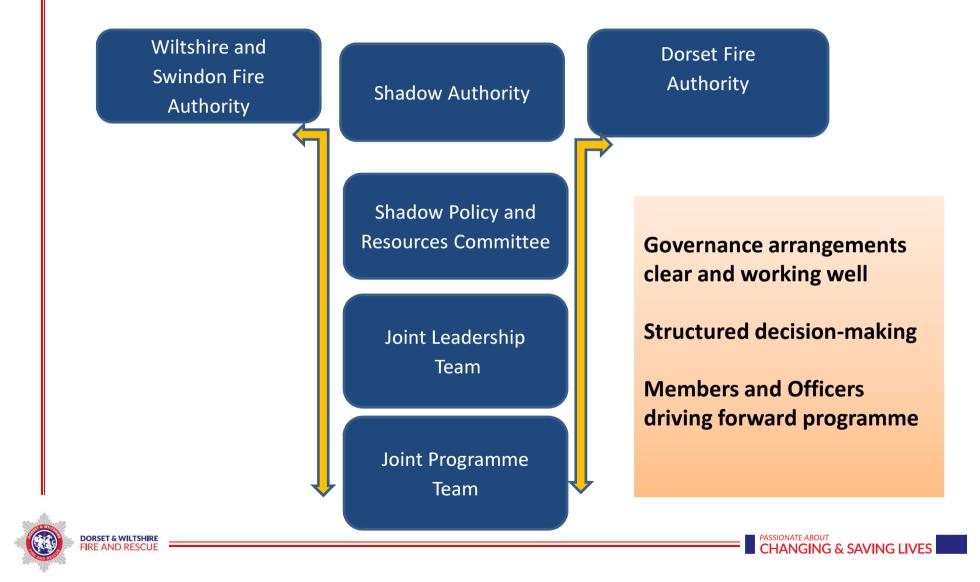


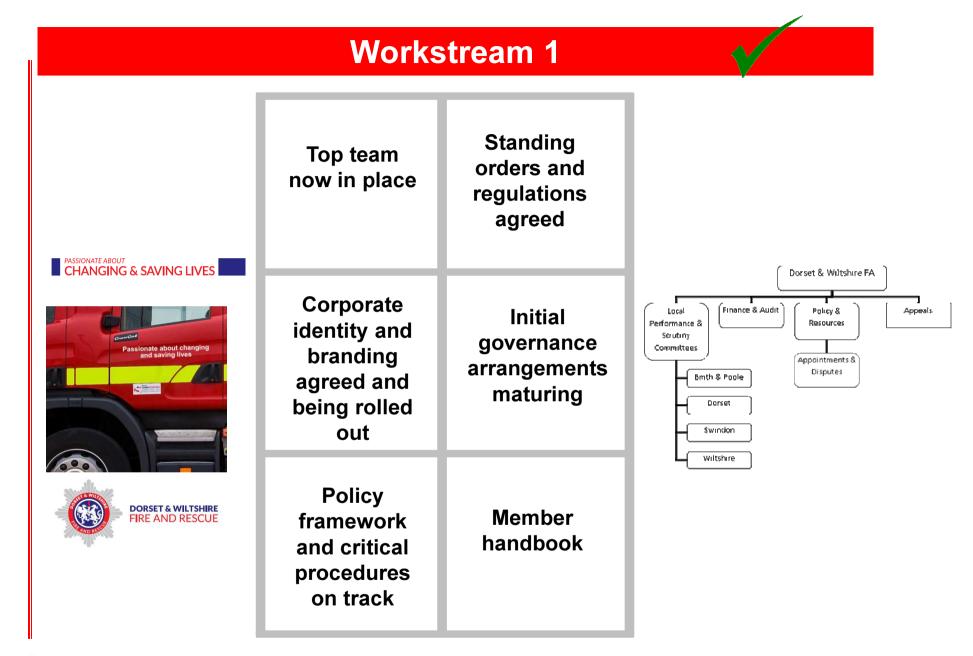


Strengthening our Fire & Rescue Service Public Consultation 2014

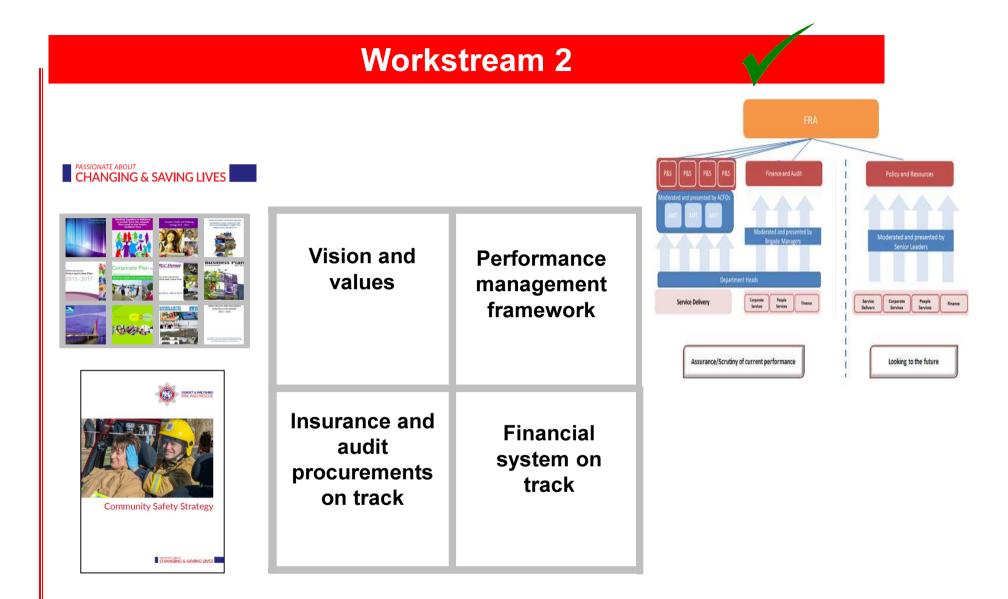


Programme management arrangements











Passionate about changing and savings lives

We are much more than a Fire and Rescue Service. We are about helping you to become safer, healthier and to live more independently. Improving your wellbeing and investing in our future generations is central to our way of thinking. We want to play a key part in supporting our communities and businesses to grow safely and responsibly. When things go wrong we will respond quickly and professionally to limit distress, harm and economic loss



Our Priorities: We will do the following

Help you to make safer and healthier choices.

We want you to be more aware about the risks you face and support you and your business to be safer. We are committed to improving the wellbeing of you and your family.

Protect you and the environment from harm.

We will work with you to improve your safety and reduce the effect that day-to-day hazards and risks can have on you and your environment.

Be there when you need us.

We will continue to provide a professional and prompt response when an emergency happens.

Make every penny count.

We will continue to be a well-respected and trusted service offering excellent value for money.



Workstream 3







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Government Support

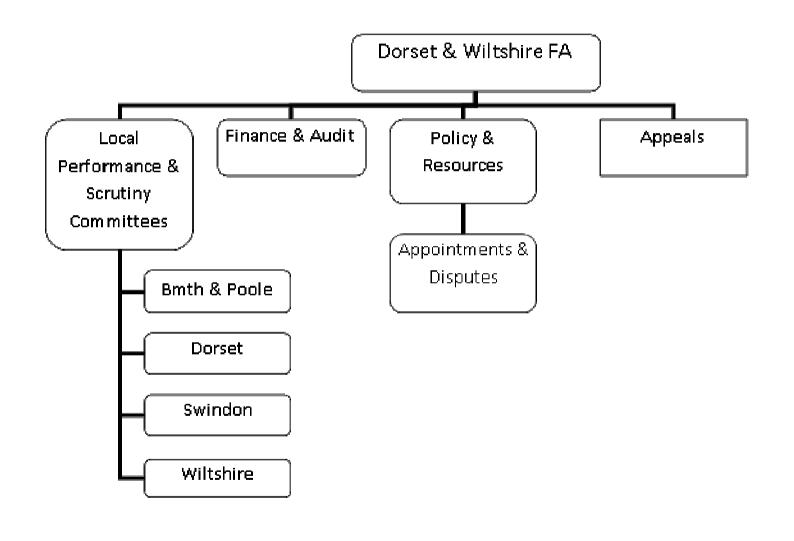
Awarded £5.5m Fire Transformation Funding to:

- Extend Streetwise to Wiltshire and Swindon to educate an additional 15-20,000 young people. Site will also include a multi-agency strategic hub
- Harmonise our ICT infrastructure
- Orive transition towards a new Combined Fire Authority





Steady State Governance Arrangements



DORSET & WILTSHIRE FIRE AND RESCUE

PASSIONATE ABOUT CHANGING & SAVING LIVES



DORSET & WILTSHIRE FIRE AND RESCUE

Progress towards combination





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Health and Well Being Groups

- The Council is proposing that each Area Board establishes a Health and Wellbeing Group.
 - Health and Well Being Groups (HWBG) are intended to provide a community led local forum to facilitate the coordination of joined up services for older people living within a community area.
 - HWBG are intended to gather the views of older people and ensure these views are represented at the local Area Board.

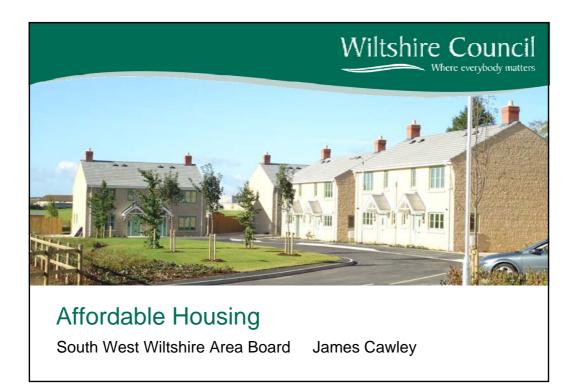
HWBG will focus on identifying the needs of a local population and support the development of services that will meet these needs.

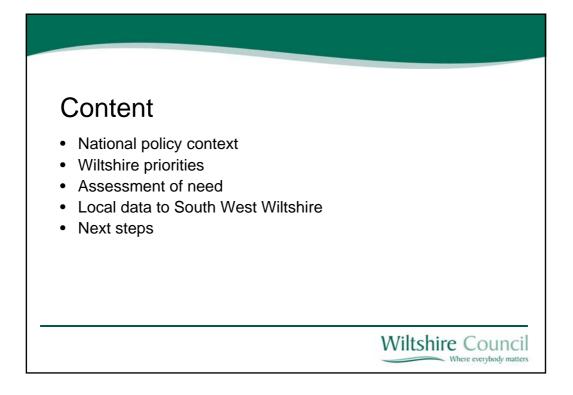
Wiltshire Council















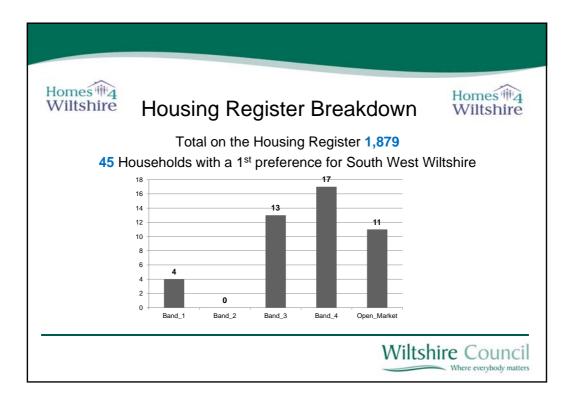
Assessing need

- The core strategy
- Strategic Housing Market Assessment
- Town and parish surveys
- Under-occupation and overcrowding data
- Demographic trends & census updates
- Existing stock information
- Re-let supply
- Housing register

South	Basic S West Wil	tock Prof tshire Are		vrea 🦨
	Mere	Tisbury	Wilton	Wiltshire
Owner Occupation	67.8%	65.0%	60.7%	68.3%
Social Housing	15.7%	14.7%	17.3%	14.7%
Private	13.9%	16.9%	19.4%	15.4%
Other	2.6%	3.4%	2.6%	1.6%
osed homes t vered 40 new			•••	960

Wiltshire Council

		Additiona	l key in	formatio	n		
			2016	2026			
		Population	21,200	21,610			
		•Under 17	3,940	3,940			
		 Working Age 	10,990	10,190			
		 Retirement age 	6,790	7,990			
Median house price for Mere and Wilton is £275,000 and £309,000 in Tisbury Households on the register 1,879 1st preference for South West Wiltshire 45							
				Wili			



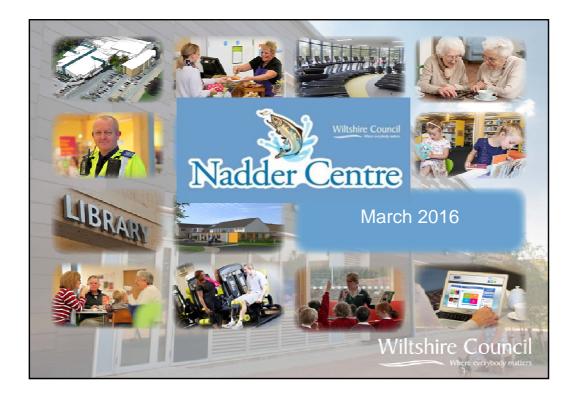


		VVIICSI	
Rural Needs S	Survey	/S	
rural needs surveys c ard Area since 2011.	(Sala	in the South West Wi lights:	Itshire Area
Parish	No. AH needed	Parish	No. AH needeo
Bishopstone —	10	Dinton	2
The Donheads	3	East Knoyle	4
Fovant	7	Hindon	2
Mere	14	Quidhampton	5
Tisbury & West Tisbury	17	Wilton	32
Zeals	8		

Next steps

- Commissioning research at community area level
- Developing housing strategy & agreeing priorities
- Work with local communities & partners to understand local need and deliver new homes
- Consider options to increase choices for those not able to meet needs in open market
- Respond to national policy changes

Wiltshire Council



















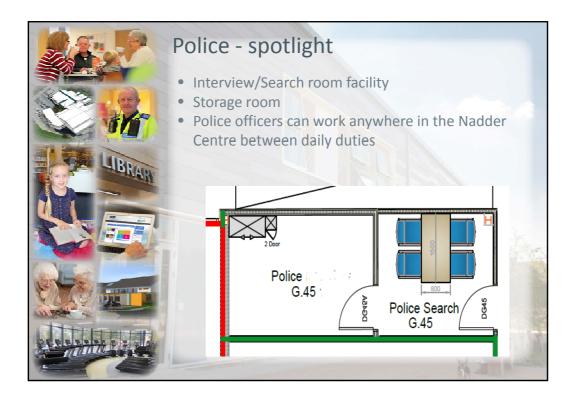


















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